

HPEAT DEPARTMENT**POLICIES & PROCEDURES****DEPT. LEAD BY:**

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INSTRUCTOR, ATHLETIC TRAINER

WHAT YOU HAVE GOT TO DO...

- Know your program requirements
- Communicate regularly with your advisor
- Participate in class
- Use & check your school email
- Keep your priorities in check

ATTENDANCE POLICY

Students are expected to attend every class period. If there is a game or school event, the student is to make contact via email or meeting with the professor prior to missing the class. Contacting the professor after the event is considered unexcused.

Attendance will account for 10-15% of the students grade in each course within the HPEAT department.

Excessive tardiness will be considered an unexcused absence as well.

For each credit hour offered, the student will be allowed that number of unexcused absences before their grade is docked. Unexcused absences are highly discouraged due to the student missing valuable lectures, notes, assignments, etc.

Ex: PE390 Nutrition is 3 credit hours, therefore 3 unexcused absences would be allowed without penalty

When the student is (unexcused) absent, homework, quizzes, projects, etc. are not accepted, and will result in a zero .

GENERAL CLASSROOM EXPECTATIONS

- Be prompt
- Dress appropriately
- Be respectful of others and of equipment
- Keep cell phones on silent
- Behave like adults
- No late work is accepted (see attend. policy)
- No hoods or hats during class
- No ear buds in during class
- No tobacco products in the building at any time
- Keep classroom clean & orderly