

POSITION TITLE: Counseling Student Assistant

SUPERVISOR: College Counselor

FUNCTIONS: To assist the College Counselor with projects and programs

RESPONSIBILITIES:

The student is responsible for programming, talking to R.A.'s about programming options.

Helps the counselor design mental health brochures.

Assists in organizing the educational supplies.

Responsible for putting self-help brochures in the residence hall baskets.

Responsible for making copies of mental health resources in preparation for presentations, etc.

POSITION REQUIREMENTS:

3 hours/week during school year

Career Services

Lower Warner Hall

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