

JOB DESCRIPTION – PHOTO LAB ASSISTANT

Art Dept., Mingenback Art Center, Bethany College

POSITION TITLE: Photo Lab Assistant

SUPERVISOR: Photography faculty: Jim Turner

FUNCTIONS: To assist the Photography faculty with photo lab operations

Primary functions include:

1) help faculty and students as needed with the Photography course

RESPONSIBILITIES:

Cleaning Photo Lab

Mixing photography chemicals

Organizing supplies

Check out supplies to students and maintaining records of such

Perform other duties as assigned

POSITION REQUIREMENTS:

2 hours/week immediately before and during Spring semester

QUALIFICATIONS:

Work Study preferred, but not necessary

Low sensitivity to allergens

Highly responsible, accurate, and respectful of confidential materials

Organizational skills necessary

Ability to work as a team member with faculty and students

Ability to learn and take directions

STANDARDS OF PERFORMANCE:

Periodic evaluation by the Art Dept. Chair and the Photography faculty

Career Services

Lower Warner Hall

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