

Bethany College
Athletic Training Education Program
Personal Recommendation

Dear Sir/Madam:

The person listed below is applying to the Bethany College Athletic Training Education Program. Please read and complete the following Personal Recommendation form as honestly as possible and submit prior to March 1 (transfer student admission deadline is July 15).

Student _____ SSN _____

Address: _____

APPLICANT: Under the Federal Education Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. While we shall consider all letters of recommendation carefully, we believe that in many instances letters written in confidence in the long run are of greater use in the assessment of a student's qualifications, abilities, and promise.

I ____do ____do not waive my right to review the content of this form.

Applicant Signature: _____ Date _____

TO THE RECOMMENDER:

How well do you know the candidate: _____Very Well _____Fairly Well _____Slightly

How long have you known the applicant? _____

In what capacity? _____

Please indicate your impression of this applicant with regard to each of the following factors by checking the appropriate rating.

Factors	Outstanding	Above Average	Average	Below Average	Unable to Judge and Why
Motivation: Genuineness and depth of commitment.					
Maturity: Personal development, ability to cope with life situations.					
Perform Under Adverse Conditions: Response to conflict.					
Interpersonal Relations: Ability to get along with others, rapport, cooperation, attitude toward supervision.					
Empathy: Sensitivity to needs of others, consideration, tact.					
Critical Thinking: Ability to problem solve; correlate and process info.					
Judgment: common sense, decisiveness.					
Resourcefulness: Originality, skillful management of available resources.					
Reliability: Dependability, sense of responsibility, promptness.					
Leadership: Ability to initiate; lead and/or supervise others.					
Communication Skills: Clarity of expression, articulate.					
Perseverance: Completion of tasks, thoroughness.					
Self-Confidence: Assuredness, capacity to achieve, awareness of personal strengths and weaknesses.					
Integrity: Honesty, trustworthy.					
Personal Appearance: Neat, tidy, orderly, clean.					
Quality of Work: Accuracy, consistency, timeliness.					

Personal Recommendation (continued)

In the space provided, please discuss the characteristics of the applicant you feel will make him/her a competitive candidate for the Athletic Training Education Program.

Positive Attributes:

Negative Attributes:

_____ **This applicant receives my highest recommendation.**

_____ I recommend this applicant with confidence.

_____ I recommend this applicant.

_____ I recommend this applicant with some reservations.

_____ I would not recommend this candidate for admission.

RECOMMENDER: Name _____ Date _____
Occupation _____
Address _____
City _____ State _____ Zip _____
Telephone _____
Signature _____

RETURN

To Candidate, in a sealed envelope with your signature across the flap,

Or by mail to:

Athletic Training Education Program Director
Bethany College
335 E. Swenson
Lindsborg, KS 67456